



CRITERIA FOR APPRAISING A 4-H AWARDS PROGRAM

A. Purpose of the Awards Program

1. Will it meet a real need of 4-H members and of the 4-H Club program?
2. Will it contribute to the accepted educational objectives of the 4-H Club program?
3. Is it directly related to existing projects or activities in the 4-H program or will it contribute to the inauguration of a desirable new project or activity?

B. Participation by 4-H Members

1. Will it be of interest to a large number of club members and/or will it attract more boys and girls into 4-H?
2. Will it stimulate 4-H members to greater activity?
3. Will it develop the spirit of cooperation as well as the spirit of competition?

C. Administering the Program

1. Can it be effectively administered by Extension personnel and local 4-H Club leaders without putting an undue work load on them?
2. Can rules of procedure be developed that are fair and easily understood?
3. Can a tangible measuring device be developed for selecting winners?

D. Relationship with Donor

1. Does the donor recognize that the major objective of the awards program is to contribute to the welfare of youth, recognizing that the educational values to the member and to the 4-H organization should take precedence over the direct or indirect benefits to the sponsor?
2. Is the organization offering the awards program engaged in a worthy and generally accepted business or service?
3. Is the Extension Service assured that the 4-H members and the 4-H organization will not be exploited or unethically publicized?
4. Are there no considerations involved that will unduly obligate the 4-H members or the Extension Service such as area restrictions for participation or the use or endorsement of a particular product or service?

5. Does the donor understand that arrangements should be worked cooperatively so that all details are in keeping with Extension policies, realizing that the 4-H program is administered and supervised by the Cooperative Extension Service?

E. Awards or Recognition

Are awards adequate and acceptable in:

1. Amount -- proportionate to size or importance of program or work done.
2. Spread -- many club members have opportunity for recognition.
3. Kind -- of value to club members--does not involve specific product of sponsor.

Respectfully submitted

4-H Awards Study Committee:

Pauline Rowe
Burton Hutton
George Foster
Kenneth Anderson
G. A. Lineweaver, Chairman

Approved by:

Extension Sub-Committee on 4-H Club
Work, June 19, 1952.

Approved by:

The Extension Organization and Policy
Committee, June 21, 1952.

PROCEDURE TO INAUGURATE A NATIONAL OR INTER-STATE
4-H AWARD PROGRAM, ACTIVITY OR EVENT

1. Request for approval of a National or Inter-State 4-H Awards Program, activity or event (any program involving more than one State) should be made in writing to the 4-H Club Office, Extension Service, U. S. Department of Agriculture, Washington 25, D. C. This request should include:
 - a. Purpose of the award program, activity or event.
 - b. General eligibility of members to participate.
 - c. General plan for inaugurating and administering the program, activity, or event.
 - d. General plan of awards.
2. The proposal will be reviewed by the Federal 4-H Club Office which will approve if it meets the criteria for an award program, activity, or event. After review, it will be submitted to the Extension Sub-Committee on 4-H Club Work at one of their three meetings during the year. If the proposal is received favorably by the Extension 4-H Sub-Committee, it will make a recommendation to the Extension Committee on Organization and Policy of the Association of Land-Grant Colleges that the award program, activity, or event be approved.
3. The recommendation of the Extension 4-H Committee will be reviewed by the Extension Organization and Policy Committee and, if approved, the award program, activity, or event, may be inaugurated.
4. Details for inaugurating and conducting the program, activity, or event should then be worked out cooperatively by the donor (or his representative) with a member of the staff of the Federal Extension Service or representative State 4-H leaders in the area concerned.

Approved by:

The Extension Organization and Policy Committee
June 21, 1952.

PROCEDURE REGARDING PROPOSED NEW 4-H AWARD
PROGRAMS, ACTIVITIES, OR EVENTS INVOLVING MORE THAN ONE STATE

When one or more States wish to inaugurate an inter-State 4-H awards program, activity, or event, the State Extension Service should advise the 4-H Club Office, Extension Service, U. S. Department of Agriculture, Washington 25, D. C., of their plans.

When a representative of the State Extension Service is approached by a sponsor wishing to inaugurate a new award program, activity, or event involving more than one State, he should inquire whether the proposal has been cleared through the Federal 4-H Club Office and, if it has not, he should urge that this be done before he accepts or participates in the program, activity, or event.

State Extension Services may wish to consider the adoption of an inter-county policy, such as the following:

PROCEDURE REGARDING PROPOSED NEW 4-H AWARD
PROGRAMS, ACTIVITIES, OR EVENTS INVOLVING MORE THAN ONE COUNTY

When one or more county extension workers wish to inaugurate an inter-county 4-H awards program, activity, or event, they should contact their State 4-H Club Office.

When a county extension worker is approached by a sponsor wishing to inaugurate a new awards program, activity, or event, involving more than one county, he should inquire whether the proposal has been cleared through the State 4-H Club Office and, if not, he should urge that this be done before he accepts or participates in the program, activity or event.

Approved by:

Extension Organization and Policy Committee
June 21, 1952